

MINUTES
BOARD OF BUILDING STANDARDS
CONFERENCE MEETING & CERTIFICATION HEARING
December 18, 2020

The Board of Building Standards Conference Meeting was called to order at 1:00 p.m., Friday, December 18, 2020 via videoconference, Chairman Timothy Galvin presiding.

Ms. Regina Hanshaw, Executive Secretary, called the roll and reported that the following Board members were present:

Timothy P. Galvin, General Contractor, Chair
Julienne Cromwell, Structural Engineer
Gregory Barney, Industrialized Units
Joseph F. Denk, Jr., Mechanical Engineer
John Johnson, Construction Materials
Don Leach, Attorney
Terry McCafferty, Public Member
Don McIlroy, Mayor
Christopher Miller, Renewable Energy
John Pavlis, Homebuilder, Vice-Chair
Jeff Samuelson, Architect
Bailey Stanbery, Homebuilder
Jeff Tyler, Architect
Greg Warner, Fire Service

The following staff members were present:

Megan Foley, Certification Program Administrator
Debbie Ohler, Staff Engineer
Steve Regoli, Architect Administrator
Jay Richards, Assistant Architect Administrator
Mike Regan, Plans Examiner
Rob Johnson, Assistant Architect Administrator
Brian Honen, Assistant Attorney General

The following visitors were present:

Charles Huber

A quorum of the Board was present.

RECOGNITION OF BUILDING DEPARTMENT PERSONNEL

No items for consideration.

CONSIDERATION OF THE MINUTES

Mr. McCafferty moved and Mr. Samuelson seconded to approve the minutes of the November 20, 2020 Certification Hearing and Conference Meeting.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously.

CERTIFICATION HEARING

Chairman Galvin opened the hearing to hear testimony on the individuals and building departments appearing on the Final Certification Hearing Agenda in the Board's Meeting Packet at the Hearing tab. Ms. Foley informed the Board that the individuals and departments appear on the hearing agenda have been reviewed by the Certification Committee and determined to meet the requirements of certification. There being no testimony, Chairman Galvin closed the hearing.

COMMITTEE REPORTS

CR-1 Certification Committee Report

Mr. Leach gave the committee's report included in the Board's Meeting packet at Tab CR-1:

The Certification Committee met in a videoconference on December 17th, 2020 at 10:00 AM, with the following members present: Mr. Leach, Mr. McCafferty, Ms. Cromwell, Mr. McIlroy, Mr. Samuelson, Mr. Stanbery, Mr. Tyler, and Mr. Warner. Mr. Galvin was also present. The Committee makes the following recommendations, included in the December 18th, 2020 Board

Packet at Tab CR1, for the Board's consideration.

Recommend the following applications be approved following a certification hearing effective immediately unless otherwise noted on the certification hearing agenda:

Cert ID	Name	Certification
6092	Rode, Sean	Building Inspector Trainee
6188	Depew, Richard	Residential Building Inspector
	Prosch, Nathan	Residential Building Official Residential Plans Examiner Residential Building Inspector
5439	Smith, Matthew	Building Official
	Vinas, Dominic*	Electrical Safety Inspector
5777	Shetler, Todd**	Building Inspector
		Residential Building Official
8466	Dunn, Jason	Fire Alarm System Designer
8467	Wilson, Eric	Fire Alarm System Designer
8468	Weindorf, David	Fire Alarm System Designer
5922	Despiau, Dennis	Residential Building Official

*Electrical Safety Inspectors must complete examinations prior to issuance of interim certification

** Denotes conditional approval

Building Department Certifications, Manufactured Homes Inspection Agency/Inspectors

Village of Navarre Non-Residential Building Department

On condition that Stark County performs all enforcement duties

Exceptions: Plumbing, Med Gas to be inspected by Stark County Health District

Recommend the following applications be denied, additional information be requested, or other action as noted:

Personnel Certification Applications

*Shetler, Todd - BI, RBO

Cert ID: 5777

Current Certifications: None

Committee Recommendation: Approve applications. City of Powell shall submit revised 2019 Yearly Operational Report to reflect accurate certification status of personnel, with explanation for prior report errors. Robert Johnson, Assistant Architect Administrator, will address departmental record keeping issues with City of Powell in January 2021. Committee Member Jeffrey Tyler recused himself and was not present during discussion.

Cobourn, Nicholas - ESI

Cert ID: 6277

Current Certifications: RBI

Committee Recommendation: Recommend Board staff work with applicant and supervisor to develop a more substantial customized ESI trainee program.

Coppock, John - ESI

Cert ID:

Current Certifications: None

Committee Recommendation: Recommend request for additional information on apprenticeship, journeyman, ESIAC review.

Fay, Garrett - BI

Cert ID: 8464

Current Certifications: RBO

Staff notes: Recommend request for additional information on commercial structural work

Committee Recommendation: Recommend request for additional information on commercial structural work

Hanna, Zachary - RBI Trainee

Cert ID:

Current Certifications: None

Committee Recommendation: Recommend request for additional information: if Trainee is intended, need sponsor/supervisor forms. If interim RBI, need additional information on duties reflected on application.

Old Business

None this month

New Business

HB 404 State License/Certification Extensions: Committee recommends that the Board communicate with all certified personnel regarding the extension of certification renewal deadlines authorized by the recent legislation.

Electronic access to Certification Records: The Committee recommends the Board send a letter to the Director of the Department of Commerce requesting priority be placed on information technology projects to make certification records and other board processes accessible through the internet.

Mr. Leach moved and Mr. Samuelson seconded to approve the recommendations of the committee.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously with Mr. Tyler abstaining.

CR-2 Education Committee Report

Mr. McCafferty gave the committee's report included in the Board's Meeting packet at Tab CR-2:

The Education Committee held a videoconference meeting on December 17th, 2020 at 10:00 a.m., with the following members present: Mr. McCafferty, Mr. Stanbery, Ms. Cromwell, Mr. Samuelson, Mr. Tyler, and Mr. Warner. Mr. Galvin was also present. The committee makes the following recommendations, included in the December 18th, 2020 Board Packet at Tab CR2, for the Board's consideration.

Course Applications Approvals and Conditions as Noted.

Perspectives on Hoarding (Hoarding Connection of Cuyahoga County)

BO, BI, FPI, RBO, RBI, RMI (6 hours in the form of three 2-hour sessions)

Committee Recommendation: Recommend approval for all BBS certifications

Truss Fundamentals (Simpson Strong-Tie)

BO, BPE, MPE, BI, NRIUI, RBO, RPE, RBI, RIUI (2 hours)

Committee Recommendation: Recommend approval

Mr. McCafferty moved and Mr. Samuelson seconded to approve the recommendations of the committee.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously.

**RATIFICATION OF BOARD RECOGNIZED ACCREDITATION BODIES,
CONFORMITY ASSESSMENT BODIES & INDUSTRY TRADE ASSOCIATION
CERTIFICATION PROGRAMS**

No items for consideration.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

NB-1 2020 Year End Report

The 2020 Board of Building Standards Year in Review Report was introduced by Chairman Galvin and presented to the Board by Staff. The Report summarized the major programs and activities of the Board for 2020 regarding funding, rules, certification, building department oversight, continuing education, and industrialized units.

COMPENSATE BOARD MEMBERS FOR WORK PERFORMED AT THEIR REGULAR RATE

Ms. Hanshaw reported that board members had performed committee and board work for the amount of hours, including board meetings, as follows:

Mr. Barney	8	Mr. McIlroy	16
Ms. Cromwell	16	Mr. Miller	8
Mr. Denk	8	Mr. Pavlis	8
Mr. Galvin	26	Mr. Samuelson	16
Mr. Johnson	8	Mr. Stanbery	16
Mr. Leach	16	Mr. Tyler	16
Mr. McCafferty	16	Mr. Warner	16

Mr. McCafferty moved and Mr. Johnson seconded to compensate board members for the work performed at their regular rate.

Chairman Galvin called for the ayes and nays.

Motion carried unanimously.

FUTURE MEETINGS

January 29, 2021	August 20, 2021
February 26, 2021	September 17, 2021
March 26, 2021	October 22, 2021
May 14, 2021	November 19, 2021
June 25, 2021	December 17, 2021

ADJOURNMENT

Mr. Warner and Mr. McCafferty seconded to adjourn. The Board adjourned at 1:50 p.m.

Timothy Galvin, Chairman
Board of Building Standards

Regina Hanshaw, Executive Secretary
Board of Building Standards